

Use of Church Property by External Groups

(NBSCCCI 1.5A T1)



As the Diocese of Limerick, we welcome other organisations/groups/ individuals within the community using our facilities. While using the Diocesan's facilities, we want to be assured that all reasonable steps have been taken to safeguard children, young people and vulnerable persons.

The responsibility for complying with good safeguarding practice (including safe recruitment and vetting) rests with the group using Church property and not with the Diocese of Limerick.

The Diocese of Limerick has its own policies and procedures in relation to safeguarding children. Any group operating under the name/auspice of the Diocese of Limerick will comply with these requirements.

As an outside body, the Diocese of Limerick requires detailed information in respect of your application to ensure that the safety and well-being of the children, young people and adults that work with them are maintained at all times.

Conditions of use of Church property by outside bodies:

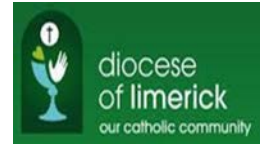
1. It is the responsibility of any group using Church property to run activities involving children to ensure that they comply with all applicable child safeguarding and protection legislation and guidelines.
2. The group should have their own child safeguarding policy and procedures. The group is also responsible for liaising with Tusla to ensure that the policy and procedures meet the statutory requirements. The Church body cannot assist any outside group in developing a child safeguarding policy.
3. The Diocese of Limerick requires confirmation in writing from the group that they have a child safeguarding policy in place.
4. The group should have appropriate insurance for the activity, which includes the name of their insurers, the policy number, the period of cover of the policy, the limit of indemnity.

We would ask that you complete the following questionnaire. If any response is not applicable (N/A), please provide details of why this does not apply to your organisation.

If you feel your application requires further information, please attach on an additional page. Please indicate when additional information is provided in support of your application.

Application to be completed by an External Group Wishing to use Church Property

(NBSCCCI 1.5A T1)



Name of group/organisation _____

Purpose or proposed activities _____

User group, e.g. children, adult's _____

Facilities required _____

Date of commencement of use _____ Date of completion of use _____

Frequency of use _____ Hours of use: _____

Commence at _____ (a.m./p.m.). Finish at _____ (a.m./p.m.)

Names and addresses of person/s who will be in charge during use:

(1) _____ Telephone number _____

(2) _____ Telephone number _____

Do you have your own *child safeguarding policy and procedures? Yes No

Do you have appropriate (public liability and/or employer's liability, parish indemnity, and professional indemnity if appropriate) insurance cover for the activity? Yes No

Name of insurance company _____

Policy number _____ Period of cover _____

Limit of indemnity _____

Standard 1 Creating and Maintaining Safe Environments

Appendix 27

To be signed by official/coordinator of the organisation/group.

Signed _____

Print name _____

Position _____ Date _____

It is required that that you complete the questionnaire in full. If any response is not applicable (N/A), please provide details of why this does not apply to your organisation.

If you feel your application requires further information, please attach on an additional page. Please indicate when additional information is provided in support of your application.

* _____
* The term 'child' refers to a person under the age of eighteen years.